

Cohort III Application Packet

An application is complete only when it contains items referenced below:

1. Nomination Form (Form 1) with all requested information
2. Applicant History (Form 2)
3. Letters of Recommendation (Form 3)
4. Degrees of Autonomy (Form 4)
5. Memorandum of Understanding (Appendix A)
6. Professional Résumé

APPLICATION PROCEDURES and TIMELINE COHORT III

Step 1 - Informational Meeting	The Superintendent must attend this informational meeting.	By Friday, November 6, 2009
Step 2 - Nomination Form 1	Submission of the official nomination form to Division of Certification, Leadership, and Preparation.	Friday, November 20, 2009
Step 3 - Application Deadline Forms 2 through 4; Appendix A; Resume	Submit official state application, signed MOU, a professional resume, and three letters of reference.	Friday, December 18, 2009
Step 4 - Review of Applications	Review of applications by selection committee.	By Friday, January 1, 2010
Step 5 - Applicants Notified	Selected applicants contacted to schedule an interview.	Monday, January 4, 2010
Step 6 – Interviews Conducted	Selected applicants along with their superintendent and school leadership staffs participate in an in-depth, face-to-face interview.	January 11-19, 2010
Step 7 – Candidates Notified	Selected candidates notified.	Friday, January 29, 2010
Step 8 – LSTS Program Activities	Conducted by Regional Provider.	February 2010 – December 2012

Return completed application to:
Sheila Guidry, Project Administrator
Louisiana School Turnaround Specialist Program
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